**NEXT STEPS WORKSHEET**

So you have applied…what’s next? Many students think that after they have applied, the application process is over…Well, this is NOT the case. You still have many steps to ensure you will get into the program of your choice and are able to pay for it. This worksheet is a guide for what you have to do once you have applied.

**Overview of Next Steps:**

* 1. Check to make sure you have what you need to get into your program of choice
* 2. Get connected! Go online to connect with the school by logging onto your student account.
* 3. Ensure you submit supplementary applications/book your pre-admittance testing
* 4. Confirm your offer of admission by deadlines (May 1st for college and June 3rd for University)
* 5. Fill out an OSAP application and scholarship/bursary applications ASAP
* 6. Make an appointment with an Academic Advisor at your institution!
* 7. Double check dates and deadlines and put them in your phone!!!

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1) **CHECK PROGRAM REQUIREMENTS:** Make sure you have what you need to get into the program you applied to (i.e. the prerequisites for your program including marks and courses, and that you have filled out any supplementary application forms, and completed any extra volunteer hours or application testing needed).

Check it out online and fill in the boxes below

|  |  |  |
| --- | --- | --- |
| Program Name | What I Need  | What I Have |
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**2) GET CONNECTED!**

* Go online and check out your offer of admission and log on to your student account:
* *Check your offers of admission:*
* [www.ontariocolleges.ca](http://www.ontariocolleges.ca)
* [www.ouac.on.ca](http://www.ouac.on.ca)
* *Log on to your student account:*
	+ University of Ottawa: <http://www.infoweb.uottawa.ca/>
	+ Carleton U: <http://central.carleton.ca/>
	+ Algonquin: Algonquin College Student Information System (ACSIS) at acsis.algonquincollege.com/students
	+ La Cite:

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**3) SUPPLEMENTARY APPLICATIONS/TESTING!**

* Ensure you submit supplementary applications/book your pre-admittance testing
	+ **ALGONQUIN** Supplementary applications: <http://www.algonquincollege.com/RegistrarsOffice/services/admissions/2011Fall.htm>
	+ **Algonquin Testing:** <http://algonquincollege.com/studentsupportservices/testcentre/>
	+ **CARLETON U** Supplementary applications go to: <http://www1.carleton.ca/admissions/howtoapply/admissionrequirements/additional-admission-requirements/>
* U of O Supplementary Applications: Go to program website and search supplementary application
* La Cite Collegiale: Go to program website and search for supplementary applications

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**4) Confirm your offer of admission by deadline** (May 1st for college, June 1st for University)

*Go to* [*www.ontariocolleges.ca*](http://www.ontariocolleges.ca) *or* [*www.ouac.on.ca*](http://www.ouac.on.ca)

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***5*) Fill out an OSAP application and bursary/scholarship applications!**

OSAP:

- Go to <https://osap.gov.on.ca/OSAPSecurityWeb/public/login.xhtml>

* *Check your OSAP eligibility*
	+ *Are you a Canadian Citizen, Permanent Resident or Protected Person?*
		- *IF NOT – pick up a permanent resident application before leaving and begin looking into other types of funding (Work-study, Scholarships and Bursaries)*
	+ *Are you a Resident of Ontario (have you lived in Ontario for 12 months?)*
		- *IF NOT – contact the financial aid office at your institution*
	+ *Do you have a SIN card?*
		- *IF NOT – print one off from* [*http://www.servicecanada.gc.ca/eng/sin/forms.shtml*](http://www.servicecanada.gc.ca/eng/sin/forms.shtml)
	+ *Do you have a bank account?*
		- *IF NOT – Go to TD bank beside Shoppers Drug Mart and make an appointment to do so*
		- *You only need a dollar to open an account*
	+ *Have your parents completed their 2009 tax return?*
		- *IF NOT – PLEASE call 613 820-4922 ext 525 for free tax help!*
* OTHER SCHOLARSHIPS/BURSARIES
	+ **CARLETON U**

Go to <http://www6.carleton.ca/awards/> to FOLLOW Carleton Financial Aid office on Twitter!

* + - Prestige Scholarship due March 1, 2013
		- Yeoman’s, CUAA Leadership Award, and Joho Leadership Bursary due May 31st (form available at http://www6.carleton.ca/awards/ccms/wp-content/ccms-files/YeomansApplicationForm\_13141.pdf )
		- Carleton University Alumni Association Bursary due May 31st, 2013 (form available at <http://www6.carleton.ca/awards/ccms/wp-content/ccms-files/CUAA-Leadership-Award_ApplicationForm_13142.pdf>)
		- Joho Leadership Bursary for Humanities due April 5 2013 (form available <http://www6.carleton.ca/awards/ccms/wp-content/ccms-files/Joho-Leadership-Bursary_1314-21.pdf>)
		- CU Entrance Bursary Application due June 30th (apply online at <http://www2.carleton.ca/awards/bursaries/entrance-bursaries/> )
	+ U of O:
		- President’s Scholarship due March 1st, 2013
		- Chancellor’s Scholarship due March 1st, 2013
		- Education Bursary due March 31st, 2013
	+ Algonquin:
		- Most scholarships are due in September but check out their website (<http://www.algonquincollege.com/financialaid/bursary_program_links.html_>

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* + La Cite:
		- Check out their website for info on application dates and deadlines <http://fondationlacitecollegiale.com/bourses/bourses-dentree/>
	+ Look into other scholarships/bursaries to help you fund your education!
		- Go to www.studentawards.com or <http://www.canlearn.ca/eng/postsec/money/index.shtml>

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**6) Make an appointment with an Academic Advisor at your school of choice and register for courses**

* Go to your school’s website to book an appointment with an academic advisor and make sure to register for your courses for the fall on time! (Registration begins at U of O in May!! Carleton in June!)

**DATES TO REMEMBER:**

February

* Contact Algonquin and submit supplementary forms/sign up for testing online

March 1st

* Prestige Scholarship deadline (Carleton U)
* President’s Scholarship deadline (U of O)
* Chancellor Scholarship deadline (U of O)
* Supplementary Application for Social Work due (Carleton U)
* Supplementary Application due for Humanities (Carleton U)
* Supplementary Application due for Information Technology (Carleton)
* Supplementary Application due for Interactive Multimedia and Design (Carleton)
* Supplementary Application due for Journalism (Carleton)
* Supplementary Application due for MUSIC (Carleton)
* Supplementary Application due for Social Work (Carleton)

March 31st

* Education Bursary (U of O)

April 1st

* Architectural Studies Portfolio due (CU)
* Supplementary Application due for Industrial Design

May

* OSAP Application due (fill out one application per school you are thinking of going to)
* Deadline to accept Offers of Admission for College

May 15th

* Signature Page due (OSAP)

May 27th

* Leadership Entrance Bursaries/scholarships due at Carleton
* La Cite Collegiale (Bourse deadline)

May 16th

* U of O opens web for course registration (we will hold a registration session at Pathways that evening)

June 1st

* Deadline for accepting offers of admission to Ontario universities

Mid June

* Register for courses at Carleton

June 17th

* Aiming for the Top Scholarship due (<https://osap.gov.on.ca/OSAPPortal/en/A-ZListofAid/UCONT004296.html_> )

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