

February 2020 WORKSHOPS

Core Workshops! Easy as 1-2-3!

These three workshops are designed to motivate you and arm you with the most effective tools for your job search!

① The Effective Job Search

Break the pattern of applying for jobs and never hearing back! Workshops take place every Monday

Mondays: February 3, 10, 24 9:00 a.m. – 12:00 p.m.

② Resumes that Rock!

From basics to advanced, learn how to make your resume rock! Workshops take place every Tuesday

Tuesdays: February 4, 11, 18, 25 9:00 a.m. – 12:00 p.m.

③ Power Interviewing

Learn POWER preparation and performance to close the deal on your next job! Workshops take place every Wednesday

Wednesdays: February 5, 12, 19, 26 9:00 a.m.–12:00 p.m.

Thursday Workshop Series

Career Assessment

Gain access to career decision making tools such as Career Cruising and Type Focus.

Thursday, February 6 5:00 p.m. – 8:00 p.m.

Personal Branding: The Next Level!

Craft a brand that makes you stand out from the rest. What is your mission statement? Let's create it.

Thursday, February 13 5:00 p.m. – 8:00 p.m.

Introduction to the Workplace

Your survival guide to the Canadian workplace.

Thursday, February 20 5:00 p.m. – 7:00 p.m.

Friday Workshop Series

These small group workshops are interactive and fun!

Interview Practice

Get instant feedback on your interview skills by practicing in this small group session.

Friday February 7 10:00 a.m. – 12:00 p.m.

***Thursday February 27 1:00 p.m. – 3:00 p.m.**

***Note special date and time-Just for February**

Social Media- Making it work for you

Get to know how Social Media works and how to use it in your job search.

Friday, February 21 10:00 a.m. – 12:00 p.m.

Customer Service Training

Come learn the 7 steps to offering superior Customer Service! Certificate awarded at completion

Friday February 28 10:00 a.m. – 12:00 p.m.

Ateliers Français

Atelier sur le CV

Le mardi 11 février 9 h-30-12 h

Recherche d'emploi qui mène à l'embauche

Le mardi 18 février 9 h-30-12 h

Carole Tomsine, Conseillère en Emploi

L'entrevue efficace

Le mardi 25 février 9 h-30-12 h

Stéphane Mahwane, Conseiller en Emploi



February 2020 WORKSHOPS

Mon	Tue	Wed	Thu	Fri
3 Effective Job Search 9:00 a.m. – 12:00 p.m.	4 Resumes that Rock! 9:00 a.m. – 12:00 p.m.	5 Power Interviewing 9:00 a.m. – 12:00 p.m.	6 <i>Open Late! (8pm)</i> Career Assessment 5:00 p.m.-8:00	7 Interview Practice 10 a.m.-12:00 p.m.
10 Effective Job Search 9:00 a.m. – 12:00 p.m.	11 Resumes that Rock! 9:00 a.m. – 12:00 p.m. Atelier sur le CV 9 h-30-12 h	12 Power Interviewing 9:00 a.m. – 12:00 p.m.	13 <i>Open Late! (8pm)</i> Personal Branding 5:00 p.m.- 8:00 p.m.	14
17  CLOSED	18 Resumes that Rock! 9:00 a.m. – 12:00 p.m. Recherche d'emploi qui mène à l'embauche 9h 30 – 12 h	19 Power Interviewing 9:00 a.m. – 12:00 p.m.	20 <i>Open Late! (8pm)</i> Introduction to the Canadian Workplace 5:00 p.m.-7:00	21 Social Media 10 a.m.-12:00 p.m.
24 Effective Job Search 9:00 a.m. – 12:00 p.m.	25 Resumes that Rock! 9:00 a.m. – 12:00 p.m. L'entrevue efficace 9h 30 –12 h	26 Power Interviewing 9:00 a.m. – 12:00 p.m.	27 Interview Practice 1 p.m.-3:00 p.m.	28  Customer Service Training 10:00 a.m. – 12:00 p.m.

REGISTRATION REQUIRED: Call (613) 288-3880, Email: employment.info@pqchc.com, or register in person at the reception: PQ Employment Services, Lincoln Field Shopping Center, 2525 Carling Ave. Ottawa ON